

Southwest-South Loading Dock Entrance  
Change existing grass-worn path to Sidewalk

SUGGESTION NO.

81-19

## SENT METHOD

At present when an employee arrives at the Southwest Entrance at 7 a.m. the guards are just arriving to open the doors. Sometimes he waits 5 minutes, sometimes 15. Many anxious employees will walk down the beaten path between the mailbox and the South Loading Dock Entrance. On a rainy or snowy day this can be quite hazardous. There is a sidewalk around the area but employees tend to take the shortest distance between the two doors.

## SUGGEST

I suggest that some form of sidewalk be poured on the path where the grass is worn and possibly a rail installed to prevent slips and accidents.

## ADVANTAGES

1. Employees will arrive at their offices safely.
2. Less dirt and mud will be tracked into the Building
3. Time will be saved as employees are more likely to walk a short distance rather than wait the extra time for the doors to open.

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791USE PREVIOUS  
EDITIONSCONFIDENTIAL  
CLASSIFY AS APPROPRIATE☐ DCL ☒ RVW 09 Oct 00  
DRV \_\_\_\_\_ BY \_\_\_\_\_

(47)

OL 0 4871

File: FAC

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Suggestion 81-19

FROM: Bruce T. Johnson, Chairman  
Fine Arts Commission  
2D00, Hq.

EXTENSION

NO.

DATE 2 FEB 1981

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

C/P&PS 3E-14  
VL/OSD

2.

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P+PS-

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Recommend we adopt Sug.81-19. We can already see signs of a beaten path through the grass leading from the Southwest Entrance to the South Loading Dock Entrance, and there is no doubt that in time foot traffic along this route will kill the grass and leave an unsightly path. A properly designed concrete walkway, with steps and railings as necessary to suit the sloping terrain, would be far more attractive, to say nothing of the enhanced safety of those using the path. Funds for such purposes are always in short supply, but we should add the project to the list of building maintenance activities for which we are seeking funds and do the job as soon as resources can be made available. Meanwhile, the suggester should be commended for the concern shown for fellow employees.

/s/ Bruce T. Johnson

Bruce T. Johnson  
Ch/FAC

SUBJECT: (Optional)

FROM: EXECUTIVE SECRETARY  
SUGGESTION AND ACHIEVEMENT  
AWARDS COMMITTEE  
915 AMES BUILDING

EXTENSION

NO.

81-19

DATE

27 October 1980

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. [Redacted]

29 OCT 1980

De

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CLSD

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CLP+PS

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12. EXECUTIVE SECRETARY  
SUGGESTION AND ACHIEVEMENT  
AWARDS COMMITTEE

13. 915 AMES BUILDING

14.

15.

For LOG evaluation,  
please.

OL 0 4871